

# LOWRY CITY REGULAR BOARD OF ALDERMEN MEETING

## Tentative Agenda

Tuesday, May 20, 2025 6:00 pm

Lowry City Hall Board Room

1. **Call to order**
2. **Pledge of Allegiance**
3. **Roll Call**
  - A. East Ward Alderman Jackie Cutler
  - B. East Ward Alderman Charles Cone
  - C. West Ward Alderman Shirley Edmunds
  - D. West Ward Alderman Sean Langston
  - E. Mayor Patricia Landes
4. **Minutes Approval**
  - A. Regular session minutes from April 15, 2025
5. **Approve bills list:**
6. **Financial reports**
  - A. Reports for month ending April 31, 2025
7. **Old or unfinished business-**
8. **New business-**
  - A. MOPERM Insurance renewal-*Chad Mullins*
  - B. Kaysinger Basin Regional Planning Commission membership renewal-\$196
  - C. Bids to cut down and remove tree on 2<sup>nd</sup> and Blaine
  - D. Vera Lucille Clayton Trust-*(Info only) The city received \$5,000 for the unrestricted use in the cemetery. The funds were deposited into cemetery checking fund.*
  - E. Globe Life Insurance rep to speak to employees regarding life insurance coverage.-*City Clerk John Farrell (Representative would like opportunity to speak with employees regarding life-insurance coverage. No cost to city. It has been in place in years past.*
  - F. Set date for June Budget Meeting-*Need to set a date to prepare 2025-2026 fiscal year budget*
9. **Lowry City Community Betterment update: Successful 2025 Spring Craft Fair**
10. **Citizen input-comments or questions:**  
*(Please state name for the minutes of the meeting and limit comments to three minutes.)*
11. **Department reports**
  - A. **Police Department**-by *Police Chief Charles Hodges*
  - B. **Fire Department Report** by *Fire Chief Justin Norris*
  - C. **Public Works Department Report** by *Public Works Supervisor Josh Muller*
    1. Damage to a bronze flower vase at cemetery-*Monument company to remove after Memorial Day to get price quote.*
    2. Request for sign for autistic child at play-*Resident at 309 E. 4<sup>th</sup> requested the possibility of a sign being placed near his residence.*
12. **Mayor's Notes:**
13. **Adjournment of regular open session:**

**LOWRY CITY**  
**REGULAR BOARD OF ALDERMEN MEETING**  
**Tentative Agenda**  
**Tuesday, May 20, 2025 6:00 pm**  
**Lowry City Hall Board Room**

On May 14, 2025 a copy of this notice was posted on the city's public board by the city clerk pursuant to RSMo. 610.02. A copy was also emailed to the St. Clair County Courier by Lowry City Clerk John Farrell.

In compliance with the American Disabilities Act, persons needing special accommodations to attend please contact city hall at least 48 hours in advance of the meeting and communicate your needs.

Copies of related reports, minutes or bill/ordinances may be obtained by contacting city hall prior to 3p.m. the day of the meeting. All other records may be obtained during regular business hours.

**LOWRY CITY BOARD OF ALDERMEN**  
**REGULAR COUNCIL MEETING**  
**Tuesday, April 15 2025 6:00 pm**  
**Draft Minutes**

**Call to Order and Pledge of Allegiance:**

On Tuesday, April 15, 2025 Mayor Patricia Landes called the regular session of the Lowry City Board of Aldermen meeting to order at 6 p.m. in the council room at city hall. Board members attending included West Ward Aldermen Sean Langston and Shirley Edmunds and East Ward Aldermen Charles Cone and Jackie Cutler. City employees attending the meeting included Water and Wastewater Superintendent Josh Muller, City Maintenance Worker Kenneth Walker and City Clerk John Farrell. A few people from the community also attended. Notice of the meeting was given pursuant to RSMo. 610.020. The Pledge of Allegiance was led by Landes.

**Amend Agenda:**

Farrell explained electing a mayor pro-tem needed to be added to the agenda following newly elected officials taking the oath of office. On a motion from Langston and a second from Edmunds the motion to add the matter to the agenda carried unanimously.

**Approval of Minutes:**

The board reviewed the regular session minutes from March 18, 2025. Langston moved and Edmunds seconded to approve the minutes. The motion carried by a unanimous vote.

**Bills:**

A list of bills was presented for approval. Farrell noted City Collector/Treasurer Stephanie Porter made the report more detailed than in the past. After review, Langston moved and Edmunds seconded the motion to approve the bills presented. The motion passed unanimously.

**Financial Reports:**

Financial reports for the month ending March 31, 2025 were presented and reviewed. Cutler moved and Cone seconded to accept the financial reports. The motion carried by a unanimous vote.

**Old or Unfinished business:**

There was no old business to address.

**New Business:**

**A. Oath of Office for newly elected officials:**

It was noted the city did not have to have an election due to each board member running unopposed. The Oath of Office was read by Mayor Patricia Landes, East Ward Alderman Charles Cone and West Ward Alderman Sean Langston.

**B. Elect Mayor Pro-Tem:**

On a motion from Edmunds and a second from Cutler the board unanimously agreed to Langston serving as mayor-pro-tem.

**C. Health insurance renewal:**

Farrell presented information in reference to the city's health insurance coverage for employees. A 35.65-percent increase from last year's coverage rate was reported. The information noted currently the health plan coverage is \$908.89 per month per employee. The city pays 80-percent leaving employees to pay an estimated \$182 monthly for coverage. With the increase the city's portion will be \$1,231 per month per employee. Premiums for employees on the plan will increase to \$246.20. Farrell noted currently two of the four full time city employees utilize the benefit and another is expected to be added in June during open enrollment. He requested permission to sign the renewal. On a motion from Cone and a second from Langston the board unanimously agreed to allow Farrell to sign the renewal.

**D. City officials training seminar:**

Farrell presented information in reference to a training seminar for city officials. The event is hosted by Lauber Municipal Law in Clinton on Friday, May 9. The cost is \$35 per person. City office staff requested approval to close city hall for the day to attend. On a motion from Langston and a second by Edmunds the board unanimously agreed to close city hall May 9 to allow city office staff to attend.

**E. Community storm shelter:**

Farrell stated he had suggestion from a resident to look into FEMA grants to construct a storm shelter. He said after contacting FEMA information was received on a Building Resilient Infrastructure and Communities (BRIC) grant. He said the very next day he received an email in reference to funding for the grants being cut. Farrell asked if he should continue to look into anything further regarding grants for a project. It was mutually agreed to wait until a future date to possibly pursue the matter.

**F. Tree on 2nd and Blaine:**

Muller reported there is a tree on city property that needs removed due to branches falling on nearby house. He noted the possible liability if the tree branches cause damage. On a motion from Cone and a second from Langston the board unanimously agreed to gather bids for the job.

**G. Tree trimmings placed in ditches for city pickup:**

Cutler spoke of recent issues regarding some citizens trimming trees on their property and placing the debris and wood out for the city to pick up. She explained recently contracting a company to trim trees and the debris and wood was removed by the contractor. It was noted city crews only assist with removal of debris from trees following storms and high winds. Muller said citizens can contact the public works department on a case-by-case basis for dumping tree trimmings near the city's lagoon.

**Lowry City Community Betterment (LCCB) update:**

No representatives attended but Landes noted the Spring Craft Fair is May 10. Members of the board mentioned several events planned including a car show and a tractor show. Langston mentioned a successful city-wide clean up held on Saturday, April 12. Cutler noted thanks to the

LCCB for organizing and holding the event for the city.

**Citizen input:**

There was no citizen's input.

**Department reports:**

***Police Department:***

Police Chief Charles Hodges was unable to attend but prepared a report for the board. The report noted 17 traffic tickets issued for various traffic violation made by officers from March 19-April 15

Hodges reported officers are checking properties that are past the ten days allowed for clean-up and issuing tickets if needed. It was noted the outfitter of the new patrol car is waiting on equipment to complete the vehicle.

Farrell requested approval to purchase tokens from KTT Car Wash, Osceola, to wash patrol vehicles. The board mutually agreed noting the expense was under \$500 allowing the clerk to approve the purchase without board approval.

***Fire Department:***

Fire Chief Justin Norris requested car wash tokens also be issued to the fire department to clean the fire trucks. It was mutually agreed. Norris will contact Farrell for tokens when needed. Norris reviewed past repairs made to the fire department's fleet. He reported issues with brakes and ball joints on another truck in the fleet. Norris said he will have additional information at next month's meeting on the repairs needed. The chief said he is looking into grants for new fire trucks that pay 100-percent and are not matching. He also mentioned possibilities of obtaining a used truck from nearby fire departments that are scheduled to receive new equipment.

Creating a tax-based fire district for the Lowry City area was mentioned by the chief. At last month's meeting Norris requested initial approval to look into the matter to possibly get it on an upcoming ballot and the board mutually agreed. During this month's meeting, Norris reported he is waiting on a call back from St Clair County Clerk Holley Fletcher regarding the matter. He stated a district may already be in place and if that is the case, the process will be less complicated. It was noted a vote of the people would be required to put a tax-based district in place.

Norris mentioned an upcoming car show hosted by the Lowry City Fire Department Woman's Auxiliary to be held during the annual Craft Fair on May 10. He reported construction on the meeting room at the fire department is 75-percent complete.

The mayor asked Norris how the storm sirens are activated. He explained they are activated manually or from a telephone code that he calls in. He noted during a recent storm they did not sound due to the storm being located in southern St. Clair County when a warning was issued. He noted when the storm shifted, he sounded the sirens. Norris also said a training on the matter was held and the process to sounding the siren was reviewed

***Public Works:***

Muller reported Walker has been trying to keep up with picking up brush piles. He said a new rotating assembly for pump one at the lift station was installed on Monday, April 14. Muller noted he is looking into getting parts to rebuild the old assembly's so the city will have a backup.

Muller said both pumps at the lift stations are working and reported weekly E. coli samples of the lagoons are being taken. Later in his report, he reported meeting with a company about completely reconstructing the city's lift stations. Muller said this would be something to discuss in the future.

Muller reported the city's three weed-eaters are in need of replacement. He presented pricing from Do-It-Best, Osceola. On a motion from Langston and a second from Cone the board unanimously agreed to purchase a Stil FS94R, FS111R and a FS131R for a total of \$1240.77.

He noted hydrant flushing will begin the middle of April. Muller reported he recently replaced light bulbs on the interior of the water tower. He presented pricing from MIDCO Diving and Marine Services regarding inspection of the wet side of the water tower. On a motion from Langston and a second from Edmunds the board unanimously agreed to spend up to \$4,400 for cleaning and inspection of the city's water tower that includes full written report utilizing EPA or state guidelines. Muller said he will also gather pricing from their sister company to clean and resurface the interior of the dry side of the tower.

Muller mentioned ongoing searches for loans or grants for a water meter upgrade. He noted issues with the current equipment used for meter reading. Muller said he is waiting on pricing from companies in reference to water meter and software upgrades.

**Mayor's notes:**

Mayor Landes had nothing to add.

**Adjourn to closed session:**

Langston moved and Cutler seconded to adjourn to closed session pursuant to RSMo 610.021.(3) Hiring, firing, promoting or discipline of a specific employee. The motion passed unanimously by a roll call vote.

**Adjournment of regular open session:**

Cuter moved and Edmunds seconded to adjourn the regular meeting. The vote was unanimous and the meeting adjourned.

{Seal}

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Patricia Landes, Mayor

Attest:

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John Farrell, City Clerk

# **LOWRY CITY BOARD OF ALDERMEN**

## **Closed Session**

**Tuesday April 15, 2025**

## **Draft Minutes**

### **Call to order**

On Tuesday, April 15, the Lowry City Board of Aldermen held a closed session meeting following the regular meeting. The closed session was held pursuant to 610.021.(3) Hiring, firing, promoting or discipline of a specific employee. Notice of the meeting was given by posting the notice on the bulletin board located at city hall and it was sent by email to the St. Clair County Courier.

Mayor Patricia Landes called the meeting to order. Those in attendance were West Ward Aldermen Sean Langston and Shirley Edmunds and East Ward Aldermen Charles Cone and Jackie Cutler. City Clerk John Farrell and Public Works Supervisor Josh Muller were also in attendance.

### **Applicants for summer help:**

The board reviewed applicants for a part-time summer help position. On a motion from Langston and a second from Edmunds the board voted to hire Jakob Hammer to fill the position. The vote passed 2-1-1. Langston and Edmunds voted in favor. Cone was opposed and Cutler abstained from the vote citing questions with the city's insurance coverage.

### **Adjourn:**

Langston moved and Cutler seconded to adjourn the closed session and enter open session. Motion carried unanimously with a roll call vote.

{Seal}

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Patricial Landes, Mayor

Attest:

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John Farrell, City Clerk

# Bills

May 20, 2025

Signed By:

Council Member: Sean Langston

Council Member: Shirley Edmunds

Council Member: Charles Cone

Council Member: Jackie Cutler

Attest:

Mayor: Patricia Landes

Clerk: John Farrell

Date: 05/20/2025

{Seal}

8:59 AM  
05/12/25  
Accrual Basis

Lowry City  
Balance Sheet  
As of April 30, 2025

	Jul 31, 24	Aug 31, 24	Sep 30, 24	Oct 31, 24	Nov 30, 24	Dec 31, 24	Jan 31, 25	Feb 28, 25	Mar 31, 25	Apr 30, 25
ASSETS										
Current Assets										
Checking/Savings										
01-1001 · Operating Checking	366,495.31	428,395.31	411,686.43	412,630.08	414,760.88	506,488.76	539,469.08	546,153.19	550,808.15	553,081.28
01-1002 · General Fund Savings	616.06	616.06	616.69	616.69	617.04	617.31	617.31	617.31	612.92	612.92
01-1003 · General Hawthorn Checking	919.78	919.78	919.78	919.78	919.78	641.08	907.96	795.30	922.64	760.63
02-1001 · Water & Sewer Checking	278,023.90	211,073.65	223,094.29	228,425.79	244,402.53	256,696.85	247,183.76	255,310.03	262,486.64	268,592.62
02-1002 · Water & Sewer Surplus Savings	6,539.59	6,539.59	6,546.33	6,546.33	6,550.06	6,552.93	6,552.93	6,552.93	6,554.39	6,554.39
02-1003 · Water & Sewer Revenue Savings	129,428.08	129,428.08	129,561.41	129,561.41	129,635.24	129,692.07	129,692.07	129,692.07	129,814.99	129,814.99
02-1004 · Water Meter CD	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
02-1005 · Water & Sewer Revenue CD	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
03-1001 · Streets Checking	94,032.73	104,688.64	107,323.91	99,982.57	86,164.76	88,504.14	90,155.54	91,061.88	89,976.15	91,653.66
04-1001 · Fire Dept Checking	18,660.14	19,663.48	21,926.40	21,301.43	22,046.42	30,663.83	33,835.87	34,456.30	33,004.41	31,440.05
04-1002 · Fire Dept Savings	25,303.82	25,303.82	25,329.89	25,329.89	27,054.04	27,065.15	27,065.15	27,065.15	28,786.53	28,786.53
05-1001 · Police Dept Checking	637.48	637.48	637.48	586.27	586.27	586.27	586.27	586.27	191.51	302.51
05-1002 · Police L.E.T. Savings	3,100.23	3,100.23	3,103.42	3,103.42	3,105.19	3,106.55	3,106.55	3,106.55	3,104.61	3,104.61
06-1001 · Cemetery Checking	65,121.57	65,743.75	67,976.31	68,221.55	72,336.83	72,736.83	73,056.26	79,291.31	78,797.31	84,849.24
06-1002 · Cemetery Land Purchase Savings	8,069.88	8,069.88	10,078.20	10,078.20	9,183.38	9,187.40	9,187.40	9,587.40	9,596.62	9,596.62
06-1003 · Cemetery Savings	17,404.31	17,404.31	17,422.24	17,422.24	17,432.17	17,439.81	17,439.81	17,439.81	17,457.01	17,457.01
06-1004 · Cemetery Land Purchase CD1	6,404.00	6,404.00	6,404.00	6,404.00	6,404.00	6,404.00	6,404.00	6,404.00	6,404.00	6,404.00
06-1005 · Cemetery Land Purchase CD2	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00
06-1006 · Cemetery Land Purchase CD3	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
06-1007 · LC Cemetery CD	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
06-1008 · Cemetery Trust Fund CD1	3,726.00	3,726.00	3,726.00	3,726.00	3,726.00	3,726.00	3,726.00	3,726.00	3,726.00	3,726.00
06-1009 · Cemetery Trust Fund CD2	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
06-1010 · Cemetery Trust Fund CD3	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
06-1011 · Cemetery Trust Fund CD4	5,029.00	5,029.00	5,029.00	5,029.00	5,029.00	5,029.00	5,029.00	5,029.00	5,029.00	5,029.00
06-1012 · Cemetery Trust Fund CD5	18,650.00	18,650.00	18,650.00	18,650.00	18,650.00	18,650.00	18,650.00	18,650.00	18,650.00	18,650.00
06-1013 · Cemetery Trust Fund CD6	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
06-1014 · Cemetery Trust Fund CD7	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
11-1001 · FY 22 Police Vehicle	10,000.00	10,000.00	10,000.00	10,000.00	40,000.00	0.00	0.00	0.00	0.00	0.00
Total Checking/Savings	1,173,961.88	1,181,193.06	1,185,831.78	1,194,334.65	1,224,403.59	1,299,587.98	1,328,463.96	1,351,324.50	1,361,724.88	1,376,216.06
Accounts Receivable										
1201 · Accounts Receivable	30,307.17	31,445.66	32,466.70	30,274.28	30,509.64	-98.55	30,041.26	26,466.48	28,552.78	29,494.48
Total Accounts Receivable	30,307.17	31,445.66	32,466.70	30,274.28	30,509.64	-98.55	30,041.26	26,466.48	28,552.78	29,494.48
Other Current Assets										
Undeposited Funds	3,539.67	2,625.44	2,658.68	528.53	1,650.30	515.23	531.29	1,511.84	896.48	755.98
Total Other Current Assets	3,539.67	2,625.44	2,658.68	528.53	1,650.30	515.23	531.29	1,511.84	896.48	755.98
Total Current Assets	1,207,808.72	1,215,264.16	1,220,956.16	1,225,137.46	1,256,563.53	1,300,004.66	1,359,036.51	1,379,304.82	1,391,174.14	1,406,466.52
TOTAL ASSETS	1,207,808.72	1,215,264.16	1,220,956.16	1,225,137.46	1,256,563.53	1,300,004.66	1,359,036.51	1,379,304.82	1,391,174.14	1,406,466.52

Lowry City  
Balance Sheet  
As of April 30, 2025

	Jul 31, 24	Aug 31, 24	Sep 30, 24	Oct 31, 24	Nov 30, 24	Dec 31, 24	Jan 31, 25	Feb 28, 25	Mar 31, 25	Apr 30, 25
<b>LIABILITIES &amp; EQUITY</b>										
<b>Liabilities</b>										
<b>Current Liabilities</b>										
<b>Other Current Liabilities</b>										
3002 · Accrued Payroll Taxes	6,585.80	4,304.18	3,876.13	4,326.81	3,609.42	0.00	3,600.57	3,686.51	4,124.25	3,437.45
3004 · Sales Tax Payable	1,240.91	1,434.82	1,627.20	1,795.44	1,963.89	-0.43	166.86	295.38	462.81	630.71
Total Other Current Liabilities	7,826.71	5,739.00	5,503.33	6,122.25	5,573.31	-0.43	3,767.43	3,981.89	4,587.06	4,068.16
Total Current Liabilities	7,826.71	5,739.00	5,503.33	6,122.25	5,573.31	-0.43	3,767.43	3,981.89	4,587.06	4,068.16
Total Liabilities	7,826.71	5,739.00	5,503.33	6,122.25	5,573.31	-0.43	3,767.43	3,981.89	4,587.06	4,068.16
<b>Equity</b>										
5001 · Fund Balances	1,200,662.33	1,210,205.48	1,216,136.15	1,228,445.53	1,261,420.54	1,300,103.21	1,300,103.21	1,300,103.21	1,300,103.21	1,300,103.21
zzzzzz20 · Retained Earnings	-680.32	-680.32	-680.32	-680.32	-680.32	0.00	0.00	0.00	0.00	0.00
Net Income	0.00	0.00	0.00	-8,750.00	-9,750.00	-98.12	55,165.87	75,219.72	86,483.87	102,295.15
Total Equity	1,199,982.01	1,209,525.16	1,215,455.83	1,219,015.21	1,250,990.22	1,300,005.09	1,355,269.08	1,375,322.93	1,386,587.08	1,402,398.36
TOTAL LIABILITIES & EQUITY	1,207,808.72	1,215,264.16	1,220,959.16	1,225,137.46	1,256,563.53	1,300,004.66	1,359,036.51	1,379,304.82	1,391,174.14	1,406,466.52

Lowry City  
Profit & Loss by Fund  
April 2025

	01 General	02 Water/Sewer	03 Streets	04 Fire	05 Police	06 Cemetery	TOTAL
Ordinary Income/Expense							
Income							
01-7008 · Gen Fuel (Dept Reim)	1,334.06						1,334.06
01-7015 · Gen Interest	157.51						157.51
01-7018 · Gen License-Business, Liq.	25.00						25.00
01-7026 · Gen Rental Civic Center Bldg	250.00						250.00
01-7030 · Gen Tax-City Property	1,015.03						1,015.03
01-7032 · Gen Tax-Franchise	3,937.46						3,937.46
01-7033 · Gen Tax-Local Sales Tax	5,809.29						5,809.29
01-7034 · Gen Tax-Local Use	4,154.66						4,154.66
01-7036 · Gen Tax-Sales	5,809.34						5,809.34
02-7015 · WS Interest		117.54					117.54
02-7020 · WS Meter Deposits		400.00					400.00
02-7044 · WS Water-Primacy Fee		78.05					78.05
02-7046 · WS Water-Sales		8,326.11					8,326.11
02-7047 · WS Sewer Sales		5,523.12					5,523.12
03-7035 · ST Tax-Motor Vehicle Fuel			1,801.68				1,801.68
03-7039 · ST Tax-Vehicle Sales			573.92				573.92
03-7042 · ST Vehicle Fee			219.68				219.68
04-7004 · FD Dues				93.75			93.75
04-7033 · FD Tax-Local Sales Tax				1,292.93			1,292.93
05-7005 · PD Fines					125.00		125.00
06-7003 · Cem Donations						5,000.00	5,000.00
06-7024 · Cem Plots, Digging						1,800.00	1,800.00
Total Income	22,492.35	14,444.82	2,595.28	1,386.68	125.00	6,800.00	47,844.13
Gross Profit	22,492.35	14,444.82	2,595.28	1,386.68	125.00	6,800.00	47,844.13

Lowry City  
Profit & Loss by Fund  
April 2025

	01 General	02 Water/Sewer	03 Streets	04 Fire	05 Police	06 Cemetery	TOTAL
Expense							
01-9011 · Gen-Fuel	942.55						942.55
01-9014 · Gen-Insurance-Health	1,565.53						1,565.53
01-9021 · Gen-Mayor-Council	300.00						300.00
01-9022 · Gen-Membership	204.67						204.67
01-9024 · Gen-Misc	122.74						122.74
01-9027 · Gen-Petty Cash	21.01						21.01
01-9030 · Gen-Repairs & Maintenance		18.37					18.37
01-9032 · Gen-Supplies	516.47						516.47
01-9034 · Gen-Taxes-FICA	402.69						402.69
01-9039 · Gen-Utilities-Phone elect trash	1,003.78						1,003.78
01-9041 · Gen-Utilities-Street Lights	1,414.40						1,414.40
01-9043 · Gen-Wages	4,276.20						4,276.20
02-9008 · WSS-Equip		5,533.42					5,533.42
02-9011 · WS-Fuel		227.38					227.38
02-9017 · WS-Lagoon Water Testing		100.00					100.00
02-9022 · WS-Membership		175.00					175.00
02-9024 · WS-Misc		325.47					325.47
02-9030 · WS-Repairs & Maintenance		5.03					5.03
02-9031 · WS-Rock		117.07					117.07
02-9032 · WS-Supplies		265.36					265.36
02-9039 · WS-Utilities-Phone elec trash		874.16					874.16
02-9043 · WS-Wages	363.63	3,641.59					4,005.22
03-9008 · ST-Equip			620.38				620.38
03-9011 · ST-Fuel			209.61				209.61
03-9030 · ST-Repairs & Maintenance			6.48				6.48
03-9032 · ST-Supplies			81.30				81.30
03-9043 · ST-Wages	544.49		1,289.88				1,834.37
04-9011 · FD-Fuel				423.37			423.37
04-9030 · FD-Repairs & Maintenance				2,444.58			2,444.58
04-9032 · FD-Supplies				59.43			59.43
04-9039 · FD-Utilities-Phone elect trash				23.66			23.66
05-9011 · PD-Fuel					156.85		156.85
05-9030 · PD-Repairs & Maintenance					14.00		14.00
05-9032 · PD-Supplies					246.00		246.00
05-9043 · PD-Wages					1,375.00		1,375.00
06-9008 · Cem-Equip						620.39	620.39
06-9011 · Cem-Fuel						7.68	7.68
06-9027 · Cem-Petty Cash						120.00	120.00
06-9043 · Cem-Wages	94.86					533.00	627.86
Total Expense	11,773.02	11,567.82	2,304.53	2,951.04	1,897.03	1,321.12	31,804.56
Net Ordinary Income	10,719.33	2,887.00	290.75	-1,564.36	-1,772.03	5,478.88	16,039.57
Net Income	10,719.33	2,887.00	290.75	-1,564.36	-1,772.03	5,478.88	16,039.57

Lowry City  
**Profit & Loss Budget vs. Actual**  
 July 2024 through April 2025

	<u>Jul '24 - Apr ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01-7007 · Gen Fireworks Fund Donati...	0.00	3,500.00	-3,500.00	0.0%
01-7008 · Gen Fuel (Dept Reim)	7,990.95	16,000.00	-8,009.05	49.9%
01-7011 · Gen Health Ins. Employee ...	0.00	4,363.20	-4,363.20	0.0%
01-7012 · Gen Insurance-Vehicle	22.00	0.00	22.00	100.0%
01-7015 · Gen Interest	2,373.68	300.00	2,073.68	791.2%
01-7016 · Gen License-Building Permit	0.00	45.00	-45.00	0.0%
01-7017 · Gen License-Dog	30.00	10.00	20.00	300.0%
01-7018 · Gen License-Business, Liq.	650.00	1,200.00	-550.00	54.2%
01-7022 · Gen Misc	10,168.89	0.00	10,168.89	100.0%
01-7023 · Gen Other Revenues	9,110.00	100.00	9,010.00	9,110.0%
01-7026 · Gen Rental Civic Center Bldg	1,700.00	1,500.00	200.00	113.3%
01-7030 · Gen Tax-City Property	51,220.05	52,000.00	-779.95	98.5%
01-7032 · Gen Tax-Franchise	39,111.57	41,000.00	-1,888.43	95.4%
01-7033 · Gen Tax-Local Sales Tax	116,725.33	155,000.00	-38,274.67	75.3%
01-7034 · Gen Tax-Local Use	26,305.78	33,000.00	-6,694.22	79.7%
01-7036 · Gen Tax-Sales	27,294.28			
01-7040 · Gen Transfer of Funds	40,000.00	17,500.00	22,500.00	228.6%
01-7045 · Hawthorn checking deposit	1,706.07			
02-7015 · WS Interest	1,148.43	600.00	548.43	191.4%
02-7020 · WS Meter Deposits	165.00	2,500.00	-2,335.00	6.6%
02-7022 · WS Misc	5,136.99			
02-7023 · WS Other Revenues	120.00	5,090.60	-4,970.60	2.4%
02-7025 · WS Pump Sales	259.25	500.00	-240.75	51.9%
02-7027 · WS Rental-Tower Space	0.00	9,000.00	-9,000.00	0.0%
02-7036 · WS Tax-Sales	0.00	2,000.00	-2,000.00	0.0%
02-7040 · WS Transfer of Funds	639.77			
02-7043 · WS Water-Late Charges	2,986.94	4,500.00	-1,513.06	66.4%
02-7044 · WS Water-Primacy Fee	774.02	1,000.00	-225.98	77.4%
02-7045 · WS-Water-Reconnect Fees	250.00	100.00	150.00	250.0%
02-7046 · WS Water-Sales	82,300.32	12,000.00	70,300.32	685.8%
02-7047 · WS Sewer Sales	54,423.99	80,000.00	-25,576.01	68.0%
02-7049 · WS Water-Disconnect Fees	0.00	100.00	-100.00	0.0%
03-7022 · ST Misc	31,510.30			
03-7035 · ST Tax-Motor Vehicle Fuel	20,453.60	20,000.00	453.60	102.3%
03-7039 · ST Tax-Vehicle Sales	5,722.61	6,500.00	-777.39	88.0%
03-7040 · ST Transfer of Funds	0.00	49,300.00	-49,300.00	0.0%
03-7042 · ST Vehicle Fee	2,219.29	3,000.00	-780.71	74.0%
04-7004 · FD Dues	17,688.75	19,020.60	-1,331.85	93.0%
04-7005 · FD Fire Calls	3,816.00	2,000.00	1,816.00	190.8%
04-7015 · FD Interest	76.99			
04-7022 · FD Misc	1,152.00			
04-7033 · FD Tax-Local Sales Tax	16,070.04			
04-7036 · FD Tax-Sales	1,709.72	18,000.00	-16,290.28	9.5%
04-7040 · FD Transfer of Funds	0.00	5,491.52	-5,491.52	0.0%
05-7005 · PD Fines	125.00	200.00	-75.00	62.5%
05-7006 · PD LET	0.00	50.00	-50.00	0.0%
05-7015 · PD Interest	9.38			
05-7024 · PD POST	0.00	500.00	-500.00	0.0%
05-7040 · PD Transfer of Funds	0.00	45,937.00	-45,937.00	0.0%
06-7003 · Cem Donations	5,100.00			
06-7015 · Cem Interest	12,878.96	18,000.00	-5,121.04	71.5%
06-7024 · Cem Plots, Digging	10,950.00	3,500.00	7,450.00	312.9%
06-7028 · Cem Sale of Lots	400.00			

Lowry City  
Profit & Loss Budget vs. Actual  
July 2024 through April 2025

	<u>Jul '24 - Apr ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
06-7038 · Cemetery Savings - Land	1,900.00			
11-7001 · Direct Deposits	30,000.00			
Total Income	<u>644,395.95</u>	<u>634,407.92</u>	<u>9,988.03</u>	<u>101.6%</u>
Gross Profit	644,395.95	634,407.92	9,988.03	101.6%

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Accrual Basis

Lowry City

## Profit &amp; Loss Budget vs. Actual

July 2024 through April 2025

	Jul '24 - Apr ...	Budget	\$ Over Budget	% of Budget
Expense				
01-9001 · Gen-Ad	833.79	1,200.00	-366.21	69.5%
01-9002 · Gen-Audit	7,400.00	7,700.00	-300.00	96.1%
01-9004 · Gen-Computer	440.00	1,000.00	-560.00	44.0%
01-9007 · Gen-Election	1,322.31	300.00	1,022.31	440.8%
01-9008 · Gen-Equip	475.00	3,869.00	-3,394.00	12.3%
01-9010 · Gen-Fireworks	2,800.00	3,500.00	-700.00	80.0%
01-9011 · Gen-Fuel	10,264.34	17,000.00	-6,735.66	60.4%
01-9013 · Gen-Insurance	2,983.66	16,131.00	-13,147.34	18.5%
01-9014 · Gen-Insurance-Health	14,772.94	2,400.00	12,372.94	615.5%
01-9016 · Gen-Insurance-Work Comp	2,798.00	1,500.00	1,298.00	186.5%
01-9018 · Gen-Legal-Acct	344.00	1,000.00	-656.00	34.4%
01-9021 · Gen-Mayor-Council	3,450.00	4,100.00	-650.00	84.1%
01-9022 · Gen-Membership	4,995.35	3,000.00	1,995.35	166.5%
01-9024 · Gen-Misc	19,409.48	1,000.00	18,409.48	1,940.9%
01-9027 · Gen-Petty Cash	61.74	150.00	-88.26	41.2%
01-9028 · Gen-Postage	146.00	400.00	-254.00	36.5%
01-9030 · Gen-Repairs & Maintenance	3,449.44	3,496.00	-46.56	98.7%
01-9032 · Gen-Supplies	4,876.60	3,000.00	1,876.60	162.6%
01-9034 · Gen-Taxes-FICA	6,165.13	26,500.00	-20,334.87	23.3%
01-9035 · Gen-Taxes-Quarterly	0.00	5,000.00	-5,000.00	0.0%
01-9036 · Gen-Training-Meeting	500.00			
01-9037 · Gen-Transfer of Funds	7,350.12	95,237.00	-87,886.88	7.7%
01-9039 · Gen-Utilities-Phone elect tr...	12,545.34	14,000.00	-1,454.66	89.6%
01-9040 · Gen-Utilities-Propane	5,167.48	3,500.00	1,667.48	147.6%
01-9041 · Gen-Utilities-Street Lights	14,064.50	16,000.00	-1,935.50	87.9%
01-9043 · Gen-Wages	49,420.38	80,000.00	-30,579.62	61.8%
01-9045 · Hawthorne Debit Card Char...	9,957.36			
02-9001 · WS-Ad	50.00	300.00	-250.00	16.7%
02-9005 · WS-Annual Sewer Fee	0.00	250.00	-250.00	0.0%
02-9008 · WSS-Equip	7,448.54	8,000.00	-551.46	93.1%
02-9011 · WS-Fuel	2,805.07	4,000.00	-1,194.93	70.1%
02-9013 · WS-Insurance	0.00	3,500.00	-3,500.00	0.0%
02-9016 · WS-Insurance-Work Comp	2,853.00	3,000.00	-147.00	95.1%
02-9017 · WS-Lagoon Water Testing	1,545.00	2,200.00	-655.00	70.2%
02-9019 · WS-Loan-Principal	31,974.22	32,000.00	-25.78	99.9%
02-9020 · WS-Loan-Interest	4,582.50	4,582.50	0.00	100.0%
02-9021 · WS-Locates	51.30	450.00	-398.70	11.4%
02-9022 · WS-Membership	475.00			
02-9023 · WS-Meter Deposit Refunds	0.00	2,000.00	-2,000.00	0.0%
02-9024 · WS-Misc	1,692.29	500.00	1,192.29	338.5%
02-9026 · WS-Paying Agent Fees	1,293.70	1,400.00	-106.30	92.4%
02-9027 · WS-Petty Cash	52.84	200.00	-147.16	26.4%
02-9028 · WS-Postage	1,600.00	2,000.00	-400.00	80.0%
02-9029 · WS-Primacy Fees	1,890.31	2,000.00	-109.69	94.5%
02-9030 · WS-Repairs & Maintenance	5,702.33	5,000.00	702.33	114.0%
02-9031 · WS-Rock	117.07			
02-9032 · WS-Supplies	6,907.53	5,000.00	1,907.53	138.2%
02-9034 · WS-Taxes-FICA	2,565.94	8,000.00	-5,434.06	32.1%
02-9035 · WS-Taxes-Quarterly	0.00	2,500.00	-2,500.00	0.0%
02-9036 · WS-Training-Meeting	2,922.83	1,200.00	1,722.83	243.6%
02-9039 · WS-Utilities-Phone elec trash	14,530.53	15,000.00	-469.47	96.9%
02-9040 · WS-Utilities-Propane	0.00	300.00	-300.00	0.0%
02-9043 · WS-Wages	49,397.83	80,000.00	-30,602.17	61.7%
02-9044 · Savings Account Expense	0.00	42,008.10	-42,008.10	0.0%

Lowry City  
**Profit & Loss Budget vs. Actual**  
July 2024 through April 2025

	Jul '24 - Apr ...	Budget	\$ Over Budget	% of Budget
03-9008 · ST-Equip	1,833.15	500.00	1,333.15	366.6%
03-9011 · ST-Fuel	2,779.81	5,000.00	-2,220.19	55.6%
03-9013 · ST-Insurance	1,000.00	1,700.00	-700.00	58.8%
03-9016 · ST-Insurance-Work Comp	2,944.00	2,500.00	444.00	117.8%
03-9026 · ST-Paving	46,334.60	150,000.00	-103,665.40	30.9%
03-9030 · ST-Repairs & Maintenance	4,352.34	7,000.00	-2,647.66	62.2%
03-9031 · ST-Rock	212.06	500.00	-287.94	42.4%
03-9032 · ST-Supplies	1,730.27	1,500.00	230.27	115.4%
03-9034 · ST-Taxes-FICA	1,151.09	3,100.00	-1,948.91	37.1%
03-9040 · ST-Utilities Propane	102.81			
03-9043 · ST-Wages	24,911.90	42,000.00	-17,088.10	59.3%
04-9008 · FD-Equip	3,706.69	11,797.00	-8,090.31	31.4%
04-9011 · FD-Fuel	1,673.64	3,000.00	-1,326.36	55.8%
04-9013 · FD-Insurance	0.00	6,269.00	-6,269.00	0.0%
04-9014 · FD-Insurance - Aflac	107.28	1,400.00	-1,292.72	7.7%
04-9015 · FD-Insurance-Vehicle	0.00	6,269.00	-6,269.00	0.0%
04-9016 · FD-Insurance-Work Comp	2,955.00	3,000.00	-45.00	98.5%
04-9022 · FD-Membership	0.00	180.00	-180.00	0.0%
04-9028 · FD-Postage	420.00	450.00	-30.00	93.3%
04-9030 · FD-Repairs & Maintenance	9,605.35	13,157.52	-3,552.17	73.0%
04-9032 · FD-Supplies	782.34	2,000.00	-1,217.66	39.1%
04-9036 · FD-Training-Meeting	1,560.00	1,500.00	60.00	104.0%
04-9037 · FD-Loan Payment to W/S	5,090.60	5,090.60	0.00	100.0%
04-9039 · FD-Utilities-Phone elect trash	1,127.43	1,400.00	-272.57	80.5%
04-9040 · FD-Utilities-Propane	924.44	600.00	324.44	154.1%
05-9008 · PD-Equip	430.20	2,500.00	-2,069.80	17.2%
05-9011 · PD-Fuel	301.82	2,500.00	-2,198.18	12.1%
05-9013 · PD-Insurance	0.00	2,887.00	-2,887.00	0.0%
05-9016 · PD-Insurance-Work Comp	301.00			
05-9018 · PD-Legal-Acct	0.00	100.00	-100.00	0.0%
05-9024 · PD-Misc	5.00			
05-9027 · PD-Petty Cash	55.00	100.00	-45.00	55.0%
05-9030 · PD-Repairs & Maintenance	14.00	1,200.00	-1,186.00	1.2%
05-9032 · PD-Supplies	246.00	500.00	-254.00	49.2%
05-9036 · PD-Training-Meeting	0.00	500.00	-500.00	0.0%
05-9043 · PD-Wages	5,242.50	36,400.00	-31,157.50	14.4%
06-9008 · Cem-Equip	806.61	5,000.00	-4,193.39	16.1%
06-9011 · Cem-Fuel	372.90	1,500.00	-1,127.10	24.9%
06-9013 · Cem-Insurance	0.00	140.00	-140.00	0.0%
06-9016 · Cem-Insurance-Work Comp	494.00	500.00	-6.00	98.8%
06-9024 · Cem-Misc	48.00			
06-9027 · Cem-Petty Cash	120.00	200.00	-80.00	60.0%
06-9030 · Cem-Repairs & Maintenance	1,429.96	1,760.00	-330.04	81.2%
06-9032 · Cem-Supplies	121.73			
06-9034 · Cem-Taxes-FICA	261.79	400.00	-138.21	65.4%
06-9043 · Cem-Wages	4,870.89	12,000.00	-7,129.11	40.6%
Total Expense	456,876.99	874,473.72	-417,596.73	52.2%
Net Ordinary Income	187,518.96	-240,065.80	427,584.76	-78.1%

Lowry City  
Profit & Loss Budget vs. Actual  
July 2024 through April 2025

	<u>Jul '24 - Apr ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
Fund Balance Transfer	<u>84,995.52</u>			
Total Other Expense	<u>84,995.52</u>			
Net Other Income	<u>-84,995.52</u>	<u>0.00</u>	<u>-84,995.52</u>	<u>100.0%</u>
Net Income	<u><u>102,523.44</u></u>	<u><u>-240,065.80</u></u>	<u><u>342,589.24</u></u>	<u><u>-42.7%</u></u>

<b>City of Lowry City</b>		
<b>Line of Coverage</b>	<b>2023/24 MOPERM</b>	<b>2024/25 MOPERM</b>
<b>Auto:</b>	<b><u>\$7,130</u></b>	<b><u>\$9,953</u></b>
# of Units	10	11
Auto Liability Limit	2,000,000	\$2,000,000
Uninsured Motorist	\$50,000	\$50,000
Medical Payments	\$5,000	\$5,000
Comprehensive/Collision Deductibles	\$500 / \$500	\$500 / \$500
Auto Liability Deductible	\$1,000	\$1,000
Hired & Non-Owned Liability Deductible	\$1,000	\$1,000
<b>General Liability :</b>	<b><u>\$1,125</u></b>	<b><u>\$1,144</u></b>
Coverage Form	Occurrence	Occurrence
Annual Aggregate	Unlimited	Unlimited
Each Occurrence Limit	\$2,000,000	\$2,000,000
Deductible	\$1,000	\$1,000
<b>Law Enforcement Liability:</b>	<b><u>\$2,479</u></b>	<b><u>\$2,728</u></b>
Coverage Form	Occurrence	Occurrence
Aggregate Limit	Unlimited	Unlimited
Each Claim Limit	\$2,000,000	\$2,000,000
Deductible	\$1,000	\$1,000
<b>Employee Benefit Liability:</b>	<b><u>\$125</u></b>	<b><u>\$125</u></b>
Coverage Form	Occurrence	Occurrence
Annual Aggregate	Unlimited	Unlimited
Each Occurrence Limit	\$2,000,000	\$2,000,000
Deductible	\$1,000	\$1,000
<b>Employment Practices Liability :</b>	<b><u>\$1,241</u></b>	<b><u>\$1,256</u></b>
Coverage Form	Occurrence	Occurrence
Aggregate Limit	Unlimited	Unlimited
Each Claim Limit	\$2,000,000	\$2,000,000
Deductible	\$1,000	\$1,000
<b>Public Officials Errors &amp; Omissions</b>	<b><u>\$367</u></b>	<b><u>\$371</u></b>
Coverage Form	Occurrence	Occurrence
Aggregate Limit	Unlimited	Unlimited
Each Claim Limit	\$2,000,000	\$2,000,000
Deductible	\$1,000	\$1,000
<b>Healthcare Malpractice (EMT'S):</b>	<b><u>\$250</u></b>	<b><u>\$250</u></b>
Each Claim Limit	\$2,000,000	\$2,000,000
Deductible	\$1,000	\$1,000
<b>Property:</b>	<b><u>\$11,932</u></b>	<b><u>\$14,834</u></b>
Total Insured Value - Building & Contents	\$3,876,190	\$4,258,674
Electronic Data Processing	\$20,000	\$20,000
Property Deductible	\$2,500	\$2,500
Equipment Breakdown Deductible	\$2,500 per Schedule	\$2,500 per Schedule
Cause Of Loss	Special	Special
Coverage Form	Replacement Cost	Replacement Cost
Scheduled or Blanket Coverage	Scheduled	Scheduled
<b>Inland Marine:</b>	<b><u>\$487</u></b>	<b><u>\$719</u></b>
Equipment Schedule Limit	\$375,850	\$375,850
Deductible	\$1,000	\$1,000
<b>Accounts Receivable:</b>	<b><u>\$96</u></b>	<b><u>\$250</u></b>
Accounts Receivable Limit	\$50,000	\$50,000
Deductible	\$2,500	\$2,500
<b>Valuable Papers:</b>	<b><u>\$96</u></b>	<b><u>\$250</u></b>
Valuable Papers Limit	\$50,000	\$50,000
Deductible	\$2,500	\$2,500
<b>TOTAL PREMIUM:</b>	<b><u>\$25,328</u></b>	<b><u>\$31,630</u></b>

\* Missouri Sovereign Immunity Endorsement Applies - Section 537.610, RSMo  
 \$3,370,137 for all claims arising out of a single accident or occurrence.  
 \$505,250 for any one person in a single accident or occurrence.  
 (2023 dollar amounts, 2024 numbers not available at time of proposal.)

Do Not Pay. This is not an invoice.



Renewal Pricing for CITY OF LOWRY CITY

Memorandum No. 1260

Date: May 9, 2025

Policy Period: July 1, 2025 to July 1, 2026

<u>Line of Business</u>	<u>Annual Contribution</u>	<u>Deductible</u>	<u>Deductible Applicability</u>
Automobile Liability	\$4,018.00	\$1,000.00	Loss
Auto Medical Payments	\$725.00	\$0.00	
Hired and Non-Owned Vehicles	Included	\$1,000.00	Loss
Uninsured Motorist	\$176.00	\$0.00	
Auto Physical Damage			
Collision	\$2,024.00	Per Schedule	
Comprehensive	\$1,250.00	Per Schedule	
Auto Physical Damage (Stated Value)	Included		
Collision (Stated Value)	\$1,485.00	\$500.00	
Comprehensive (Stated Value)	\$1,064.00	\$500.00	
Leased Mobile Equipment	\$0.00	Per Schedule	Loss
Liability	Included	Per Schedule	
Employee Benefit Liability	\$125.00	\$1,000.00	Loss
Employment Practices Liability	\$1,813.00	\$1,000.00	Loss
Errors & Omissions Liability	\$583.00	\$1,000.00	Loss
General Liability	\$1,523.00	\$1,000.00	Loss
Law Enforcement Liability	\$4,094.00	\$1,000.00	Loss
Property	\$15,056.00	Per Schedule	Loss
Accounts Receivable	\$137.00	Per Schedule	Loss
Earth Movement	Included	See Note	
Electronic Data Processing Equipment	\$65.00	Per Schedule	Loss
Equipment	\$770.00	Per Schedule	Loss
Equipment Breakdown	\$2,067.00	Per Schedule	Loss
Flood	Included	See Note	
Valuable Papers	\$137.00	Per Schedule	Loss
Water Damage	Included	Per Schedule	Loss
<b>TOTAL RENEWAL PRICING:</b>	<b><u>\$37,112.00</u></b>		

If "Loss & LAE" (Loss Adjustment Expense) is indicated under *Deductible Applicability*, the Member will be responsible for defense and other adjustment costs up to the deductible amount.

Deductibles have been determined based on total contribution, loss history, and existing deductibles.

The policy's current coverage will expire on July 1, 2025. Renewal is hereby offered at the price indicated above, which is based on information on file as of May 9, 2025. Changes requested before July 1, 2025 will affect the actual renewal price invoiced.

April 7, 2025



Dear Kaysinger Member,

As we prepare for the new fiscal year, Kaysinger's staff is busier than ever, and we're excited about the new programs and opportunities available to our region this year. Thanks to your ongoing support, we continue to expand our capacity to serve and support your community.

Our goals for the coming year remain rooted in our mission: to provide practical guidance, technical expertise, and resources that help communities achieve a way of life that is equitable, healthy, and sustainable. This year, we're proud to launch several impactful initiatives, including the Paul Bruhn Historic Revitalization Grant, which will support the preservation and reuse of historic properties across the region, and our region-wide Safe Streets for All grant, which aims to improve roadway safety and create safer, more accessible transportation networks for all users.

This past year, your support helped us accomplish the following:

- Completion of three county Hazard Mitigation Plans, helping communities prepare for and reduce the impacts of natural disasters.
- Assisted in the opening of several new businesses across the region through strategic partnerships and support from our economic developer.
- Helped secure grant funding for local infrastructure, historic preservation, community development, and public service projects.
- Facilitated regional collaboration across local governments and nonprofits, strengthening capacity for shared problem-solving.
- Developed the 2024–2029 Comprehensive Economic Development Strategy (CEDS) to guide future regional planning

Your membership is vital—not only for the continued success of these projects but also for bringing future opportunities to the region. Your investment ensures that your community receives access to the following benefits:

- Partnership with MoDOT, including participation in the annual prioritization of projects
- Hazard Mitigation Planning
- Economic Development Assistance & Strategic Planning
- Reduced Cost of Grant Writing and Administration
- Project Development & Grant Opportunity Search
- Complete Streets Planning
- ARPA Reporting Assistance
- Traffic Counts
- Solid Waste Management
- Community Development & Planning
- Environmental Assessments
- Educational Events & Training
- And much more!

Enclosed with this letter is your membership dues invoice and the Resolution of Membership form. This form designates your community's representative as a Full Commission board member, granting your community a voting seat on our Full Commission Board. The board meets twice a year, in May and November. This appointed representative will also serve as our primary point of contact and advocate for your community.

Please return both your dues payment and completed Resolution of Membership form, including the name and contact information of your community's representative, by **July 1, 2025**.

Thank you for your continued support of Kaysinger and investment in your community and our region. Please don't hesitate to reach out if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Ashley Swartz".

Ashley Swartz, Executive Director

Please return mail or email this form to:

Kaysinger Basin Regional Planning Commission

221 N Second Street

Clinton, MO 64735

660-885-3393

Email: lisa@kaysinger.com

## KAYSINGER BASIN REGIONAL PLANNING COMMISSION

### RESOLUTION OF MEMBERSHIP

WHEREAS: The City/Village of \_\_\_\_\_, Missouri desires membership in the Kaysinger Basin Regional Planning Commission; and,

WHEREAS: The governing body of said jurisdiction gives its consent to such membership and financial participation; and,

WHEREAS: Said jurisdiction has determined that the regional program can assist in guiding unified development, eliminate planning duplication and will promote economy and efficiency in the coordinated economic development of the area.

NOW, THEREFORE BE IT RESOLVED THAT: The City/Village of \_\_\_\_\_m Missouri, participate through membership in the Kaysinger Basin Regional Planning Commission, and that financial contribution be \$.32/Capital as has been determined by the Commission.

BE IT FURTHER RESOLVED THAT: The governing body hereby appoint:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

to represent said jurisdiction on the Kaysinger Basin Regional Planning Commission.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mayor/Chairman

Attest: \_\_\_\_\_

City/Village Clerk

Kaysinger Basin Regional Planning Commission  
221 N 2nd St  
Clinton, MO 64735 US  
6608853393  
ashley@kaysinger.com

## Invoice

**BILL TO**

City of Lowry City  
City Hall, P.O. Box 143  
Lowry City, Missouri 64763

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
59	04/14/2025	\$196.16	05/14/2025	Net 30	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Membership Dues	FY2026 Membership Dues (2020 Census Population X .32)	613	0.32	196.16

**BALANCE DUE**

**\$196.16**